eCAADe Administrative Council Meeting
20 September 2011
Held at Univerza v Ljubljani, Slovenia
Commencing at 16:15

AGENDA
Apologies for absence
Nele De Meyere, Tom Kvan, Tom Maver, Marc Muylle, Joachim Kieferle, Andre Brown, Nele De Meyere, Silke Lang
To be expected:
Henri Achten, Alexander Asanowicz, Vassilis Bourdakis, Wolfgang Dokonal, Jose Duarte, Bob Martens, Johan Verbeke, Tadeja Zupancic, Birgul Colakoglu, Dana ??, XXX, Martin Winchester
Invited: Rudi Stouffs via skype

President thanks Tadeja for hosting the meeting.
Silke got a second baby recently.
Nele is expecting a second baby too.
JV making the minutes.

1. Minutes of Previous Meetings:

(i) The Minutes of the council midyear meeting in Brussels, Brussels, 25-26 March 2011 have been circulated and are approved.

(ii) The AGM minutes in Zurich, 17 September 2010 have been circulated and are approved.

2. Secretariat of eCAADe

Statement of accounts are discussed. Costs of HA concerns attending the mid-year meeting.

Auditing 2010 will be done by Dana and Scott Chase.

List for future auditing (to be presented to the AGM): Gallis Halin, Mike Knight, Dana, Scott Chase, Antonio.

3. Administrative Council

(i) WD refers to new statutes in relation to roles of vice-presidents.

Honorary Membership will be proposed to the AGM for Tom Maver. HM for are allowed to Council meetings and can represent eCAADe if agreed by Council. HM is intended for members who excellently contributed to eCAADe. WD will ask TM if he agrees. TM to be invited to Prague conference.

JD will contact SL.

TK contacted WD to step down as Council member. Council thanks TK for his efforts for eCAADe and his long term membership of the Council.

(ii) eCAADe Statutes new version. WD received 2 comments: from Antonio and from Gintaris. Council agreed earlier to include research in the name of eCAADe; this got never approved by the AGM. It will be proposed.

Antonio proposed student membership: possibly Ba and Ma students. There is already student registration for the conference with reduced fee. Student membership could be for 20 Euros for
CUMINCAD access only. A University document will be needed to register. To be further discussed during the midyear meeting.
Bentley and Autodesk qualify for sponsor membership as long as they maintain support to eCAADe. They will be put as such on the website.
Proposal: Sponsor membership is open to institutions that have regularly sponsored eCAADe’s activities for more than three years in a row.
Question: what are the benefits for a student as a member of the eCAADe?
WD asks council colleagues to stimulate institutional membership.

(iii) Presidential Election
JD will be proposed and JV as vice-president (elect), WD as vice-president (past), there are no other candidates.

4. eCAADe Conference 2011 Ljubljana
The PhD workshop was successful. Number of session chairs have been reduced to make summarizing easier.
TZ presents an overview of the arrangements, keynotes etc. 150 participants are expected. There will be a summary session at the end of the conference.

Voting system is online.

5. Future Conferences

(i) Prague 2012: 100 rooms have been reserved in student housing next to conference place. These are cheap and clean rooms. Publisher for proceedings booked. Financial support of faculty agreed. Wifi access will be available. Keynotes are contacted. An exhibition by young architects is under consideration. Also an after conference party is under consideration. A USB will be used for the proceedings instead of the CD.

(ii) Delft 2013: flyer will be available soon.

(iii) 2014: Newcastle. Budget is clear and BM proposes to accept it. Council approves 2014 to Newcastle. JD suggests to try to target participation from countries where we didn’t have a conference yet. A strong call for 2015 and later will be launched. BM having a serious option for 2015. It could be an option to develop eCAADe supported regional activities. eCAADe offers communication channels, logo and travel cost for a keynote to the regional activity. The activity needs to have an international character. It will be announced during the AGM as a new initiative. A call will be launched (deadline 31 December) and guidelines will be developed during the midyear meeting.

6. Parallel Organisation Conferences: reports, links, planning for representation

- CAADFUTURES (Lieve 4-8 July 2011). Representative: none.
- SIGRADII (Santa Fe, 16-18 November 2011). Representative: Joachim Kieferle.
- ASCAAD 2011 (Damaskus, 2011). Representative: Tom Maver, Andy Brown?
- CAADRIA 2012 (Chennai, 25-28 April 2012).
7. Publications

(i) Web site
Martin presents the new developments. Wordpress is used as content management tool making changes easier to do. More logins for content management are now possible. Online voting will also be possible. On home page a link to LinkedIn should be included. Some more links to be included (Mitchell, Sasada, ...).

(ii) Social Networks
Blog seems not be used.
LinkedIn: Henri regularly posts messages. Country distribution has been made. 42 from Turkey. 60% academics. 185 from Europe. Total 276. Henri communicating conference and other developments. eCAADe is not on Facebook.

(iii) CUMinCAD (Bob Martens)
New proceedings are in CUMINCAD.
Quid mobile phone application?

(iv) ACADIA initiative for free access to conference papers.
Different positions are discussed. eCAADe decides to keep access limited to members, ie. current situation and to evaluate developments on a regular base. WD communicates eCAADe position with Nancy.

8. Conference Organizers Support System

(i) Open Conf
No document checking is available at this moment. Council decides to ask how much an investment for this functionality will cost.

(ii) Guidelines for Conference Hosts
The new conference guidelines are adopted with small additions.

(iii) Voting System for Best Presentation Prices
MW presents the current status of the voting system.
Template of certificate to be sent to secretariat.

(iv) Archive and Streaming of presentations
TU Graz streaming system is used. To be evaluated during the midyear meeting.

9. Initiatives

(i) The eCAADe grant for young researchers
PhD workshop was OK. 5 participants and 4 additional people attended. Time schedule was good.

(ii) The eCAADe poster competition
WD proposes an open voting by the full eCAADe community.
Entries by 12 March. Voting between then and midyear meeting.
Call will be placed on website and sent via mailing list by beginning of November. Submissions by students only.
Voting by e-mail address and confirmation message.
Posters need to be foldable to A4.
Prices 300, 200 and 100 euros as decided earlier.
10. Next Council Meeting

Brussels, 23-24 March.

Meeting ending at 20.00.