

eCAADe Administrative Council Meeting

Mid year meeting

17-18 March 2016

held at

KU Leuven
Faculty of Architecture
Campus Sint-Lucas Brussels

MINUTES

1. Attendance

Attendance: Henri Achten (HA), Aleksander Asanowicz (AA), Birgul Colakuglu (BC), Wolfgang Dokonal (WD), Joachim Kieferle (JK), Bob Martens (BM), Tom Maver (TM), Johan Verbeke (JV), Tadeja Zupancic (TZ)

Guest: Anetta Kepczynska (AK), Antonio Fioravanti (AF), Aulikki Herneoja (AH), Piia Markkanen (PM)

Secretariat: Nele De Meyere (NDM)

Apologies for absence: Andre Brown (AB), Emine Thompson (ET), Rudi Stouffs (RS)

Have not confirmed: Vassilis Bourdakis (VB), Jose Duarte (JD)

2. Secretariat of eCAADe

- (i) It was noted that Nele De Meyere will be taking the minutes of the meeting.

3. Agenda

- (i) An updated agenda was sent out before the meeting. No other matters were arising that are not in the agenda for this meeting.

4. Minutes of Previous Meetings: Vienna, September 2015

- (i) The Minutes of the council meeting in Vienna (circulated) were agreed upon.
- (ii) The Minutes of the AGM in Vienna (not circulated before) were agreed upon.

5. Financial Situation

- (i) Current Status of eCAADe finances (NDM)
NDM gave an overview of the expenditure and income in 2015. On 31/12/2015 there was a profit of 8037,68 euro and a bank balance of 53063,99 euro. As the income for the Northumbria University belongs to 2014, there is in fact a break-even.
- (ii) A contribution of 3000 euro to University of Ljubljana for the maintenance of the CUMINCAD database was agreed upon. eCAADe transferred the entire amount to the University of Ljubljana and will invoice each sister organization for their 750 euro contribution.
- (iii) There was also an investment in a new look and feel for CUMINCAD. eCAADe invested 600 euro but did not charge the sisters organizations.

6. Presentation prizes

- (i) Online voting system for presentation prizes (How did it perform?)

MM stepped out because of retirement. The question was raised how we can provide a back-up, on the level of organization but also for the technical back-up for the voting prizes..

WD will check with the council members who is willing to take this up with him.

As the black box for the technical back-up is located in Liverpool, it is agreed that, if MM is not able to come, MK will be financed for flight and accommodation (without waiver of conference fee).

- (iii) Arrangements for the Ivan Petrovic and eCAADe presentation prize (Bentley funding - 500€) - AH will contact Zeljko Duretic (Bentley finances 2000 € for the organization + 500 euro for the winner).

7. eCAADe vision/Administrative Council

(i) eCAADe vision

The organization as well as all organized events are running very well and smooth. But where do we want to go in the next decades? What is our vision? Where do we want to put our focus? There are a couple of points to start with:

- Nobody is questioning the success of eCAADe.
- The domain is changing very fast so how do we manage to get young people into the association?
- We have to think about the future and for instance the way we communicate.
- We have the chance to become even better.

The council fully agrees, that now is the right time to thoroughly reflect and work on the vision of eCAADe. That might confirm the existing aims or change as needed. Each council member is required to fully contribute. However to initiate the process, a smaller working group is established to provide the basis for the discussion. Members of this work group would be: JK, HA, AB (to be asked), JV and TZ. Over the next months there will be regular input from the working group to the council, a first milestone is planned for Oulu council meeting.

Based on the vision, the council will jointly identify tasks. Each task shall be covered by two or more members to manage the workload and to guarantee redundancy.

(ii) Eternal eCAADe calendar

JK presented the yearly calendar for the following events:

- Council
- eCAADe conference
- International Regional Workshops (renamed Regional International Symposium)
- Members

Dates were checked, JK will process the comments and send out the confirmed calendar.

Publication of the Statutes in Belgisch Staatsblad - arrangements

NDM will check the state of affairs and inform the members.

- (iii) There were no proposals for new honorary members.

8. Future Conferences

- (i) 2017 Rome - AF presented the leaflet for the 35th eCAADe conference hosted at Sapienza Università di Roma: 'Shock. Sharing of Computable Knowledge' from 20 till 22/09/2017. AF will share the draft leaflet with the council and comments are expected within one week.

About abstract submission: at the last year's meeting the following rules were set for the abstract submission:

- Minimum 1000 and maximum 1500 words
- Minimum 5 and maximum 10 references
- 1 or 2 images

- (ii) 2018 Lodz - AK confirmed that she is starting up.

- (iii) Proposals for future conferences: Porto (Pedro Sousa), Seville (would first go for a Regional Symposium), Dessau/Berlin (Liz Werner). BM will approach them after the meeting, proposal is due for July, 1st. The council will be updated at the next meeting. Then a decision can be taken.

9. eCAADe International Regional Workshop (now Symposium)

(i) Novi Sad 2016

- Overview of arrangements - At the moment the committee received 18 abstracts. More reviewers are asked for from the council members.

(ii) Future symposia

- Procedure: call for proposals on May, 1st, organization of the workshop itself during mid May, deadline for proposals by July, 1st.
- Possible venues: Seville, Iceland, Trondheim, Glasgow, Budapest?

10. Parallel Organization Conferences

- (i) Reports from the conference representatives: reports from ET and WD. The financial contribution (max 1000 euro) for joining the sister organisation's conferences was confirmed. In case of extenuating circumstances, an exception can be granted. In that case, the question must be raised in advance (p/a the eCAADe presidents).
- (ii) 2016 conferences: arrangements for representation:
 - ACADIA - BM
 - ASCAAD- no news
 - CAADRIA - JK
 - SIGRADI - WD
 - eCAADe mid year regional symposium in Novi Sad - JK
- (iii) TM invited the council members to the review panel for the EAEA13 conference at the Glasgow School of Arts in September 2017.
- (iv) Informal presidential meeting: JK will invite the sister organizations for a meeting during the Oulu conference.

11. Reviewing system

- (i) Review at eCAADe 2015 - council confirmed high standard.
- (ii) Report by conference organizer + presidency eCAADe 2016: all reviews are done. A list of reviewers is handed over by AH to AF. Word counting will be done semi-automatically. What can be uploaded supplementary, should be one jpg-image.

12. CUMINCAD Digital Library

- (i) Status of transition OpenAccess (BM + JK): since mid December BM, TZ and JK worked hard with the team in Ljubljana and now the novel design has been implemented. Second layer still has to be added. Then the sister organizations and members will be informed. HA was added to the team. Initial cost was 3000 euro. As soon as all is set up, there will be an annual fee. ASCAAD will join in three years from now. URL is <http://papers.cumincad.org>. Can it be changed to <http://cumincad.org>? JK will prepare a CUMINCAD award certificate for Ziga Turk.

13. Publications, Networks and contacts

- (i) International Journal of Architectural Computing (AB); BM asked what the timeline is for the issue of the eCAADe edition. BC asked what the status is of IJAC being indexed. It is important for the academic credibility. HA will check the state of affairs with AB.
- (ii) Website (MW): At this time, website is good, especially keeping into account the available resources. Further development / redesign is advisable in the future to communicate more, however this will depend on the overall strategy and availability of resources. A change might need constant input of materials.
- (iii) Social Media: HA reported on the status:
 - o LinkedIn has now 1375 members, is fairly stable but very passive. Some tools have been removed, e.g. statistics.
 - o eCAADe conference proceedings to the Thompson and Reuters listing: a hyphenated ISBN is needed. NDM will send ISBN to HA for check who will then send it to the conference organizer.

14. eCAADe Conference 2016 Oulu

JK thanked AH and her team for the so far very good preparation of the conference. AH presented an overview of the abstract acceptance and the arrangements.

Question concerning the budget:

- people from the school do not pay, people from outside do pay; except:
 - o the representatives from the sister's organizations
 - o the PhD-winners
 - o the keynotes
 - o the sponsors

This is for the budget of the conference organizer. However for these persons there is no charge for eCAADe membership contribution.

AH made a proposal to raise the fee with 10 euros to cope with a potential risk in her budget. This 10 euro raise is accepted for each fee. If there is still a problem, AH might reorganize

the social event (for instance the closing event).

15. Next council meeting

- (i) Arrangements for the next meeting: the next meeting will be organized on Tuesday 23/08/2016 in Oulu School of Architecture (start at 12h00) with council meeting and PhD workshop. Exact dates will be provided in due time.
- (ii) The meeting was closed, all guests and council members thanked for their contribution as well as JV for hosting the meeting, and NDM for organizing and taking minutes.