

# eCAADe Administrative Council Meeting

Tuesday 19 September 2017

Held at  
Sapienza University  
Via Eudossiana, 18  
Frescoed Room

## MINUTES

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1. **Attendance**
  - Attendance: Henri Achten (HA), Aleksander Asanowicz (AA), Birgul Colakuglu (BC), Jose Duarte (JD), Wolfgang Dokonal (WD), Bob Martens (BM), Aulikki Herneoja (AH), Joachim Kieferle (JK), Rudi Stouffs (RS), Tadeja Zupancic (TZ),
  - Secretariat: Nele De Meyere (NDM)
  - Apologies for absence: Andy Brown (AB), Emine Thompson (ET), Tom Maver (TM)
  - Have not confirmed: Vassilis Bourdakis (VB)
  - Guests: Anetta Kepczynska (AK), Antonio Fioravanti (AF), Armando Trento (AT)
  
2. **Secretariat of eCAADe**
  - (i) It was noted that NDM will be taking the minutes of the meeting.
  
3. **Agenda**
  - (i) No other matters were arising that are not in the agenda for this meeting.
  
4. **Minutes of Previous Meeting: Brussels, March 2017**
  - (i) The Minutes of the council meeting (circulated) were agreed upon.
  
5. **Johan Verbeke**
  - (i) The entire council expressed condolences to Johan's relatives.
  - (ii) TZ reported on a research event that will be dedicated to JV and that will be organized in Ghent on 20-22/4/2018. All info will be shared.
  - (iii) NDM reported on the commemoration ceremony that the family will organize on Saturday 21/10/2017 and to which the eCAADe council is all invited.
  - (iv) The Rome conference is dedicated to JV. An obituary is published on the eCAADe website.
  
6. **eCAADe secretariat / MYMs**
  - (i) The plans for the eCAADe secretariat were discussed. It was said that Dag Boutsen, dean of KU Leuven, Faculty of Architecture, will be officially contacted to check whether NDM can still support the council for at least 2 years to cope with the transition and to maintain continuity.
  - (ii) For the next midyear council meeting it was agreed to organize the midyear meeting in Stuttgart (23. and 24. March 2018).
  
7. **Obituary Jean Dick**
  - (i) The obituary will be published on the eCAADe website before the conference starts.
  
8. **Administrative Council**
  - (i) Composition and Roles - next presidential team: after the call for propositions for new president, no proposals from the membership were

received. Thus TZ will be appointed as president for the next 2 years and BC as vice-president elect. JK becomes president emeritus. This will be announced during the Annual General Meeting.

(ii) New Members: AH is appointed as council member.

(iii) Honorary members: TM will be invited for the next year's conference.

#### 9. eCAADe Conference 2017 Rome (AF and AT)

(i) Armand Trento gave an overview of arrangements on:

- Balance, as announced during the midyear meeting the conference organizer faced problems with the budget, but luckily a discount on the social events could be obtained.
- Workshops - AT advised to take into account late cancellations
- Keynote speakers
- Social events
- Participants (around 200 registrations)
- Round table
- Logo competition (not so successful)
- 1500 likes on Facebook for the event
- Sponsoring by Bentley and Autodesk
- Arrangements for the prizes (MW is available but not attending)
- Opt-in for video recording: the rules will be explained during the opening
- eCAADe PhD workshop

#### 10. eCAADe Vision

(i) JK announced that he will work on this during his vice-presidency.

#### 11. Future Conferences

(i) 2018 Lodz

- Conference dates are 19-21 September 2018.
- Website is launched.
- Leaflet is ready and will be sent out to the sister organizations. All the dates for the activities including the workshops are clearly mentioned.
- Streaming - feedback from Rome will be awaited and then next steps will be agreed upon.

(ii) 2019 Porto - Jose Pedro Sousa and his team will be invited for the next council meetings.

(iii) Applications 2020 and further - Proposal for Berlin (team Liz Werner) is accepted.

#### 12. eCAADe International Regional Symposium

(i) Cardiff 2017 - the symposium was a success. There were 35 participants.

(ii) Applications 2018: call will be launched during this conference. Proposals are due for October.

#### 13. Parallel Organisation Conferences

(i) Reports from the conference representatives were already sent out via email:

- CAADRIA Apr. 05-08, 2017 - Suzhou China (RS)
- eCAADe RIS Apr. 27-28, 2017 - Cardiff UK (JK)
- CAADFUTURES Jul. 12-14, 2017 - Istanbul (BC)

(ii) Next conferences

- ACADIA Nov. 02-04, 2017 Cambridge MA- BC (BM is there anyhow)
- ASCAAD Mar. 12-14, 2018 Amman, Jordan - BM or JK
- CAADRIA May 17-19, 2018 Beijing, China - JD (WD as a back-up)
- SIGRADI Nov. 22-14, 2017 Concepcion, Chile - JK
- eCAADe Regional International Symposium: to be decided

(iii) Preparation of Joint meeting between Councils: no news.

#### **14. Reviewing system / Paper submission**

- (i) Open Conf (Status) (MW): No reason to change.
- (ii) GW was warmly thanked for providing Proceedings.

#### **15. CUMINCAD Digital Library**

- (i) Status (BM)/Invoicing: NDM confirmed that contribution from all sister organizations was received, except the CAADRIA 2015 payment.
- (ii) Listing to Thompson and Reuters of previous conferences (HA) - Up till Oulu all proceedings are listed. HA will send the ones from Rome after the conference.

#### **16. Publications, Networks and contacts**

- (i) Website (MW) - It was agreed that there will be a regular check by WD and RS.
- (ii) International Journal of Architectural Computing - AB already informed the council about the state of affairs via email.
- (iii) Social Media (Facebook/LinkedIn: HA reported on the status. ET supports HA in this process.

#### **17. Presentation prices**

- (i) Online Voting system for presentation prices - Confirmed to be lined up with MW.
- (ii) Ivan Petrovic prize - Should it still be maintained / under this name?
- (iii) eCAADe presentation prize - It was suggested to organize the transfer of the fee via the secretariat and not via the conference organizer.

#### **18. Financial situation**

- (i) Current status of eCAADe finances: NDM presented the 2016 accounts during the midyear meeting. Not much changed since then except the invoicing for Cumincad. This process will now be included in the eternal calendar.
- (ii) Auditing: NDM will organize the auditing and will approach Dana Matejvoska and Antonionio Fioravanti. WD said that the pool of auditors should be set and approved by the AGM.
- (iii) Future strategy - It was agreed that HA, the new treasurer, will set out a strategy aiming at a balance of about 25'000 Euros.
- (iv) Possible Investments/reductions: HA raised the question to increase registration fee.

#### **19. Other issues**

- (i) Publication Belgisch Staatsblad - NDM will organize this by mid October.
- (ii) GW reminded that not all the minutes are uploaded on the eCAADe website.

#### **20. Next Council Meeting**

- (i) Arrangements for the Mid Year meeting: the next eCAADe meeting will be held on Friday 23. March and Saturday 24. March, 2018 in Stuttgart and will be hosted at the supercomputing center HLRS (<http://www.hlrs.de/>), 14:00. JK will provide further information.
- (ii) Meeting close - JK thanked everybody for the support during his presidency and wished the next president a lot of success.